Franklin Upper SBPT Meeting Wise Agenda Template

Meeting Agenda: 1 **Date**: 04/06/21 **Start Time**: 3:30 p.m. **End Time**: 5:00 p.m. **Location**: Zoom	<u>**Norms**</u>: 1. Take an inquiry stance 2. Assume positive intentions 3. Ground statements in evidence 4. Stick to protocol and ensure all voices are heard 5. Be here now 6. Start and end on time
	<u>**Attendees**</u>: **Chairperson:** R. Smith **Facilitator**: Rotoli **Tech**: Lorenzo **Note taker**: Mundorff **Timekeeper**: Lawrence **Backup notetaker**: **Attendance:** Groff, Rotoli, Alexander, Lorenzo, Crans, Vargas-Perez, Cameron, Bestram, Braiman, Smith, Signorino, Holmes and Mundorff, Lawrence **Parent**: **Student(s)**:

Celebrations: Mr. Smith had a fabulous and relaxing break!! Ms. Alexander had family pictures done! Ms. Cameron's son turns 25 tomorrow! Ms. Groff's son will be doing his Ph.D. in Engineering at Columbia! Ms. Mundorff went away without her kids for 4 days! The mentoring program was recognized by NYS!!!!!

To prepare for this meeting, please:
- Read this agenda prior to meeting
- Submit agenda items by the Friday before the scheduled meeting

Schedule:

Time:	Minutes:	Activity:
		SBPT Structure ● [Franklin Upper School SBPT Ground Rules](#)
		Professional Development Approvals ● [Approved PD Requests](#) Subcommittee is meeting between SBPT meetings to approve PD requests. A folder has been created so that all members have access. **The PD Guidelines 2020-2021 has been uploaded to the SBPT shared drive.**

3:35 - 3:40	5 Minutes	**Topic 1: SCEP Update** ● **Frozen at the present time. However, there is a new form that will be shared with staff during PD time during the next couple of weeks.**
3:40-3:55	15 minutes	**Topic 2: State Testing** ● **According to NYSED, NYSESLAT Testing is supposed to be administered this spring. How will that be done with the current restrictions due to the pandemic?** ● **Mr. Soprano is overseeing testing. He will be meeting with teachers. There will be a meeting next week with ELL teachers to design the plan of administering the NYSESLAT.** ● **What other tests are scheduled for June?** ● **4 Regents in June Math, ELA, Living Environment, and Earth Science. There are some exemptions still, including for hybrid students.** ● **No, guidelines on how Regents Week will run at this time from CO. Once guidelines are given from CO, Smith will relay those to teachers. Assume at this point we will have school as normal that week.**
3:55-4:05	10 minutes	**Topic 3: ESOL/SPED** ● **Scheduling for Next Year** **ESOL and SPED teachers want more input with respect to co-teaching and the structure of student schedules.** ● **Usually a preference sheet is used. There will be a plan to use preference sheets again for specific areas. What about how students are scheduled into classes? Possible meeting with Latragna and ESOL teachers and the counselors?** ● **The goal is to make the whole process better. Things should go smoother next year now that Franklin Upper has been established.**
4:05-4:20	15 minutes	**Topic 4: In-Person Instruction** ● **Student Waiting Lists (Update)** ● **No changes to list at this time. Current list is 317 for hybrid and 32 on the wait list. 56 of those 317 are no shows. Anyone in the 2017 cohort is getting a last chance call before being removed back to remote. By Friday we should be exhausting the wait list. The wait list will be checked against class size before releasing. After addressing the no shows, students who have only showed once or twice will be addressed.** ● **When a group from the waiting list has been released can we get an email so we know that we need to check it?** ● **Email will be sent before the next release of the wait list.**

		● Are we moving towards the 3 ft distance rule for hybrid? ● **Has not been confirmed by the Governor. The news said the Governor will be making a decision by the end of the week. Even if classroom capacity increases, other areas may not. This would make it difficult.** ● Pods: Is there any way to drop a child from a class that does not need the credit (Seniors only)and put them in a pod for that 50 minute time period on Thursday and Friday? They can work on credit bearing classes. ● **This has begun happening on a case by case basis with coaches and teachers.** ● Could we-use the remote learning model for students with behavioral issues, suspensions, tardiness, truancy, walking the halls?. They would have to complete a prescribed amount of time doing remote learning before they would be able to return to the building. ● **Are there particular students who are having these issues? If so, have admin been contacted regarding these students? At this point it would seem no one is to this point, based on the fact that situations have not been brought to any admins' attention.** ● **If phones are an issue, please contact an admin so it can be dealt with.**
4:20-4:25	5 minutes	**Topic 5: Clubs** ● **Class Advisors (11/12)** ● **12th: Crans, Alexander and Iannopollo** ● **11th: Aylesworth and Soos**
4:25-4:40	15 minutes	**Topic 6: Extended Day for Grade/Credit Recovery** ● **Teachers have targeted students and coaches and admin are breaking students into groups.** ● **Coaches will be reaching out to teachers during PD tomorrow for paid opportunities to work extended day.** ● **The goal is to begin this Monday 4/12. 52 in English, 25 in Math and 56 in Science.**
4:40-4:45	5 minutes	**Topic 7: Wednesday Schedule** ● Question posed by a teacher: Why are ELA Department Meetings two hours long on Wednesday? It would be more helpful to have time to meet with students on that day or plan with a colleague. Reminder to teachers that 2 hours on Wednesday are SCEP related. ● **This is agreed upon in the MOU.** ● **We will continue to seek feedback from staff.**

4:45-4:55	5-10 minutes	**Topic 8: Parent Report**

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    I.   **PTO**
- **PTO meeting was held on 3/09**
- **Next meeting, Tuesday, April 13ᵗʰ**
- **Next meeting, Tuesday, March 9ᵗʰ**
- **Planification for another Parent Game Night (Kahoot) was discussed and assigned to two members to create. They'll present/report at next meeting**
- **Parent Art Night: Materials have been purchased and will be picked up next week. Event will take place in May. Date to be determined at next PTO meeting**

    II.   **Free Mindfulness Webinar**
- **Presented by Strong Center For Developmental Disabilities**
- **Saturday, April 17ᵗʰ, 9:00am-10:30am**
- **Mindfulness coach will offer on-the-spot mindfulness tools for crafting inner calm, comfort and mental clarity**
- **Parents can register at the following link: https://redcap.urmc.rochester.edu/redcap/surveys/?s=AJKFN88X4R**

    III.   **Free Learning to De-Stress Webinar for Elementary Aged Students (Grades 1-6) & Parents/Caregivers**
- **Presented by Strong Center For Developmental Disabilities**
- **Dates: April 22th, April 29th & May 6ᵗʰ; 4:00pm-5:00pm**
- **Presenters will share tools for de-escalation during times of stress and strategies for how to help avoid similar situations in the future.**
- **Registration link: https://redcap.urmc.rochester.edu/redcap/surveys/?s=CL7AF4MLJN**

    IV   **Action for a Better Community**
- **Action for a Better Community, Inc. has established a Pandemic Affected Response Team, consisting of four (4) Navigators, to provide direct support and navigational case management to those families and individuals of Monroe County most economically impacted by COVID-19 living at or below 200% of Federal Poverty Guideline Levels. The program is designed to address COVID-19 related loss of employment, inability to keep up with household bills, and food insecurity.**
- **Navigator Contact Information:**
  - **Jeanette Hernandez (Bi-lingual) JHernandez@abcinfo.org (585) 325-5116 ext.**
  - **Daisy Padilla (Bi-lingual) DPadilla@abcinfo.org (585) 325-5116 ext.**
  - **Terrell Brady TBrady@abcinfo.org (585) 325-5116 ext. 3404**
  - **Janell McClain* JMcClain@abcinfo.org (585) 325 – 5116 ext. *All digital divide/technology needs**

Agenda Items for Next Meeting:

	5 minutes	**APPROVE MINUTES:** Corrine Mundorff Donna Groff Rick Smith Brianna Alexander Stacey Signorino Vanessa Crans Nancy Braiman Siomara Lorenzo Andrew Bestram Gayle CameronM Teresa M Lawrence Marta Vargas-Perez Anthony Rotoli Date: May 4, 2021 Agenda Development: Groff and Obi Roles: Facilitator: Alexander Technology: Cameron Timekeeper: Bestram Note-taker: Groff